



**King County
Metro Transit Division**



Using Commuter Bonus *Plus* Vouchers

Commuter Bonus *Plus* vouchers are included as one of the benefits of a FlexPass program. There is no additional charge for these vouchers. The purpose of the vouchers and an example of how you could include the Commuter Bonus *Plus* program in your transportation benefits package are described below.

What are Commuter Bonus *Plus* vouchers?

Commuter Bonus *Plus* vouchers are available to employers so that they may provide a commuting benefit to employees who telecommute, carpool, bicycle, or walk to work. The vouchers are redeemable at service providers shown on the voucher's face. They are easy to use!

Things to consider when distributing vouchers

- How many vouchers will your company receive with its FlexPass program?
- How many employees currently or may telecommute, carpool, bicycle or walk to work?
- What would be a good benefit amount per eligible employee? Monthly? Quarterly? While voucher supply lasts?

A sample voucher program

- An employer receives \$1,200 in Commuter Bonus *Plus* vouchers in \$10 denominations.
- Ten employees are eligible for the vouchers. (Nine employees carpool and one rides her bike to work.)

For additional information visit <http://transit.metrokc.gov>
Click on "Programs" and "Employer Commute Services."

- The employer decides to provide a \$10 monthly benefit to these 10 employees and spends the entire \$1,200 allocation. (10 employees x \$10 per month x 12 months = \$1,200).
- The employer can purchase additional vouchers if the employer chooses to provide a larger benefit or has an increase in the number of eligible employees.

Frequently Asked Questions Regarding Commuter Bonus *Plus*

Q: Who is eligible to receive Commuter Bonus Plus vouchers?

A: Carpoolers, bicyclists, walkers or telecommuters are eligible to receive the vouchers.

Q: How do we get more vouchers?

A: To purchase more vouchers call King County Metro's Commuter Bonus Office at **206-263-4551**. Vouchers are available at a cost equal to the sum of the vouchers you order.

Q: Where can an employee use Commuter Bonus Plus vouchers?

A: Vouchers can be used at the participating merchants shown on the face of the voucher. The merchants include REI, Brown Bear Car Wash, 76 service stations, AAA, YMCA and Flexcar.

Q: Do the vouchers expire?

A: Vouchers are valid for 96 months (8 years) from the date of issue.

Q: Can we exchange Commuter Bonus Plus vouchers for Commuter Bonus vouchers?

A: No. However, you may purchase Commuter Bonus regular vouchers for employees who use public transportation services not covered by the FlexPass, such as Washington State Ferry or Community Transit service. Just call the Commuter Bonus office at **206-263-4551** to order.

For additional information visit <http://transit.metrokc.gov>
Click on "Programs" and "Employer Commute Services."

Q: Can employees receive change back from a purchase using Commuter Bonus Plus vouchers?

A: No. Participating vendors have no obligation to make correct change for purchases that total less than the amount of a voucher.

Q: What if an employee loses a voucher?

A: Employees cannot get replacements for lost vouchers.

Q: Are the vouchers a taxable benefit?

A: They may be taxable. Please consult your tax advisor.

For additional information visit <http://transit.metrokc.gov>
Click on “Programs” and “Employer Commute Services.”